

# Sanborn Regional School District

## **Budget Committee Minutes**

Thursday May 23rd, 2019

Sanborn Regional High School Library

### **Present:**

Chair - Annie Collyer – Newton  
Jim McCarthy - Newton  
Sandi Rogers-Osterloh – Kingston  
Cheryl Gannon – Kingston  
Moir Bashaw - Kingston  
Mary Cyr, - Member-at-Large  
Larry Heath, School Board Representative

**Chair of the Budget Committee, 7:02** Annie Collyer, called the meeting to order at 7:02 PM. The Pledge of Allegiance was recited by all in attendance.

**Introduction of the Business Administrator** – Ms. Collyer introduced and welcomed, **Matt Angell**, new Business Administrator effective July 1, 2019.

### **Approval of Minutes:**

Minutes of February 6, 2019 – MOTION – by/ Mr. Heath to accept the amended minutes/Ms. Rogers-Osterloh Second – board vote = unanimous.

Minutes of April 11, 2019 – MOTION -by/ Ms. Cyr to accept the amended minutes/Ms. Rogers-Osterloh Second – board vote = unanimous.

### **Review and Approval of Budget Committee Calendar**

Discussion ensued, regarding Ms. Gannon's question of receipt of reports from the Superintendent in advance of the December meeting. RSA 32 (The municipal budget law), sub-text statements were read to the committee for clarification.

The following calendar alternate #1, was adopted by a poll of the committee - vote- 5 in favor, 1 against (Gannon), 1 no vote (Heath): Rogers-Osterloh, McCarthy, Bashaw, Heath, Collyer.

- Tuesday, September 24 – Submission of any new questions to Chair to collate and pass forward to Business Administrator and Superintendent.
- Thursday, October 10 - **Meeting 7:00** p.m. – To review Budget Process with Business Administrator
- Thursday, October 24<sup>th</sup> – **Meeting 7:00** p.m. if required
- Wednesday, November 6<sup>th</sup> – **Joint Meeting 6:00** p.m. meeting with School Board, with Vote of Budget Presentation, for Budget Committee.
- Friday, November 15<sup>th</sup> – **Budget questions 5:00** p.m., on Superintendent's Requested Budget Due to Chair, collation and submission to Superintendent and Business Administrator on a portion of the budget, to be determined for logical division.
- Thursday, November 21<sup>st</sup> - **Joint Meeting 7:00** p.m., with answers to all questions submitted.
- Wednesday, December 4<sup>th</sup> – **Meeting 6:00** p.m., meeting of School Board, with Vote on Budget Recommendation for Budget Committee

- Thursday, December 5<sup>th</sup> - **Meeting 7:00**, with Superintendent, Relevant Administrators, Answers to all questions Reviewed and Discussed, Possible Budget Proposal.
- Thursday, December 12<sup>th</sup> –**Meeting 7:00** p.m., to Review Budget Recommendations, Make Budget Proposal if needed.
- Thursday, December 19<sup>th</sup> - **Meeting 7:00** p.m., for Joint Session with School Board, Finalize Proposal – School Board Set Default Budget, Budget Committee set proposal for the Public Hearing.
- January 2<sup>nd</sup> – **Meeting 7:00** p.m., Budget Committee will finalize Public Hearing Presentation and supporting documents.
- January 9<sup>th</sup> - **Public Hearing 7:00** p.m.
- January 16<sup>th</sup> – **Meeting 7:00** p.m., To finalize the budget and vote on warrant articles. Proposed budget goes to the School Board.
- January 23<sup>rd</sup> – **Meeting 7:00** p.m. to shape the Deliberative Presentation
- January 30<sup>th</sup> – **Meeting 7:00** p.m. if needed.
- February 5 (6) – **Deliberative Session**; Meeting to vote on final budget and allocation Recommendations, final votes on all Warrant Articles.
- March 10<sup>th</sup> -**Second Session**

**Acceptance of Resignation of Sandra Rogers-Osterloh** – Chair Annie Collyer, with regret, announces the resignation of Sandra Rogers-Osterloh; Effective, July 17, 2019. Motion by Ms. Cyr/Seconded/Mr. Heath resulted in 6 in favor/1 abstention- Collyer, Cyr, Gannon, Bashaw, McCarthy, Heath. The Committee voiced by Ms. Cyr; their appreciation, while heralding Ms. Rogers-Osterloh’s, substantial contributions to the committee and the district.

671:33 RSA process for replacing budget school members for a co-operative school district will be adhered to for replacing the member of the seat. Ms. Cyr, Ms. Gannon and Ms. Bashaw will place advertisement, receive applications and conduct interviews in a public forum to chose the candidate according to the appropriate regulations. The new member should be seated by September 15<sup>th</sup>, 2019.

**Next Scheduled Meeting Date:**

Budget Committee Thursday, October 10<sup>th</sup>, 2019 – 7:00 p.m.

**Adjournment:** 7:47 p.m. Motion/Ms. Cyr/Second/Mr. Heath – vote =unanimous

Judith Schaefer  
Recording Secretary